

Mayor –Toby P. Bradberry  
Post 1 –Eric Carlson  
Post 2 – Jason Presley  
Post 3 – Ann Evans  
Post 4 – Paul Dotterweich  
Post 5 – Violet Dawe

# Town of North High Shoals

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OFFICIAL MINUTES  
TOWN OF NORTH HIGH SHOALS, GEORGIA  
COUNCIL MEETING  
MARCH 20, 2017

<u>Council Present:</u>	Mayor Toby P. Bradberry Jason Presley	Eric Carlson Violet Dawe	Paul Dotterweich
<u>Visitors:</u>	Robin Dotterweich	David Riddle	Mark Campbell

Mayor Bradberry called the meeting to order and declared a quorum. He asked if there were any changes to the agenda. Council Member Dotterweich made the motion to move the Town Hall item to the top of the old business section. Council Member Presley made the second, and the vote was unanimous. Council Member Dawe made the motion to accept the amended agenda. Council Member Carlson made the second, and the vote was unanimous.

Mayor Bradberry then presented the draft minutes and financial statements. Council Member Carlson made the motion to accept the minutes of the February 28 called meeting. Council Member Dotterweich made the second, and the vote was unanimous. Council Member Carlson made the motion to accept the minutes of the February 20 council meeting, and Council Member Presley made the second. The vote was unanimous, with Council Member Dotterweich abstaining due to absence. Council Member Dotterweich made the motion to accept the financial statement. Council Member Dawe made the second, and the motion passed unanimously. Regarding the town's finances, Mayor Bradberry stated that the Georgia Municipal Association conducts municipal audits and he will check on the details. Also, council discussed the steps in budget preparation, including the public discussion at the April meeting. Discussion followed about the public safety, franchise fee, and other budget line items.

## **Item 1. Town Hall**

Engineer Mark Campbell presented drawings showing the topography of the site for the new town hall and the parking area. He discussed slopes, grading needs, a possible retaining wall, vegetation for erosion control, drainage, etc. Different materials and costs for the parking area were discussed, along with the state requirements for the stormwater runoff for the parking area. A necessary change to the existing asphalt walking trail was brought up. Also discussed was Environmental Health requirements and kitchen, restrooms, and water needs (500 gallons of water per day for 50 people) and the septic system. Mr. Campbell will make the contacts with officials to discuss septic, water, and stormwater requirements. Council Member Carlson made the motion to accept the site plan and to authorize Mr. Campbell to proceed with the contacts. Council Member Dotterweich made the second, and the vote was unanimous.

Architect David Riddle presented a set of drawings. The packets included the elevations, foundation and floor plan, finished plan, roof and ceiling plan, accessibility details, building and wall section, and the electrical, mechanical and plumbing plans. He stated that the plan was about 70% complete and should be finished within two months.

Discussion topics included: the warming kitchen, drain and traps, flooring, outlets, and equipment. Council discussed the slope and the need to drain water away from the building. They discussed the floor plans, security, studs, flooring, wainscoting, tile ceiling, the public toilet, vents, wiring desires for teaching and social uses, hot water heater, the two HVAC systems, and lighting (with ability to dim). Council also discussed the handicap ramp and its proximity to the front doors. Council Member Dawe also reminded council about the need to include preparations for the solar energy system components. Mr. Riddle also distributed equipment and pricing for council consideration. He will continue working on the plans and will present more information at the next council meeting.

### **Item 2. Street Update**

Mayor Bradberry discussed the street signs that are being replaced.

He also stated that the town had employed Garrett Paving to improve the town's drainage problems, and that the work had been completed, except for a small space where the homeowner did not want the work done. But, otherwise, the work (done with LMIG funds) seems to be acceptable and should be helpful in managing the rainwater.

### **Item 3. Park Update**

Council discussed Mrs. Hillary Thompson's donation of mulch for the park's flower beds and the need for a work day to get these ready for summer. They also discussed the safety signs that have been installed around the barn and on the bulletin board, the bushhog work done by David Lawrence, the volleyball net and border, and the cones that have been placed over the horse show stakes for safety purposes. Council also discussed the upcoming schedule for the park and the new piece of playground equipment and a ribbon cutting ceremony.

### **Item 4. Mayor's Update**

Council has received an email from Margo Candelario about a business license for a mobile vegetable market. She will be sent the application form, and this will be on next month's agenda.

There was no other business, and Council Member Dotterweich made the motion to adjourn. Council Member Carlson made the second, and the vote was unanimous.

Carolyn Pritchett, Clerk