

Town of North High Shoals

108 Jefferson Road
P.O. Box 129
High Shoals, Georgia 30645
706-769-4289

Mayor – Kim Kraeling
Post 1 – Jason Wisniewski
Post 2 – Steve Holzman
Post 3 – David Lawrence
Post 4 – Stephen Arnold
Post 5 – Violet Dawe

OFFICIAL MINUTES
TOWN OF NORTH HIGH SHOALS, GEORGIA
MARCH 29, 2011
(Note: Meeting Date was moved due to lack of a Quorum on 3/21/11)
REGULAR MEETING

Council Present:

Kim Kraeling	David Lawrence	Steve Holzman
Jason Wisniewski	Stephen Arnold	

Visitors:

Mike Beall	Wes Donegan	Fred Johnson
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Mayor Kraeling called the meeting to order and declared a quorum.

She asked if there were any changes to the agenda or to the February, 2011 minutes. Council Member Lawrence made the motion to accept the minutes. Council Member Wisniewski made the second, and the vote was unanimous.

Mayor Kraeling presented the bank balances for the three accounts and the financial statement. Council Member Lawrence made the motion to accept the February Financial Statement. Council Member Arnold made the second, and the vote was unanimous.

Old Business:

Item 1 – Street Update.

Mayor Kraeling updated council on Georgia DOT correspondence regarding LMIG funds and about the possibility of resurfacing work being done on Gober Road or Jefferson Road. Discussion followed.

Council Member Holzman asked if council wanted to plan a public meeting regarding the SPLOST monies and road needs. Discussion followed, and council decided to arrange a public meeting at the High Shoals Elementary School on May 9 (alternate date of May 2). The meeting can be advertised in the newspaper, website, etc., as “Transportation Priorities for NHS Shoals SPLOST Funds.” Discussion will continue at the next council meeting.

Council Member Lawrence updated council about his work in painting speed bumps.

Item 2. City Park Update.

Council Member Lawrence stated that the basketball goal has been repaired at the park. He stated that Horst Klein will make another stake for the horseshoe game, and gave other information about the park and bike/walking trails. Mayor Kraeling thanked Council Member Lawrence for all of his work at the park.

Item 3. Dog Day, April 23

Mayor Kraeling read information from resident John MacKay about plans for the Annual Dog Day planned for April 23. She asked for volunteers to help Mr. MacKay.

Item 4. Grant Update

Mayor Kraeling informed Council that the town was not successful in the grant application for park monies.

Item 5. Logging Permit Letters

Mayor Kraeling told Council that she had talked with Joe Reitman about the recent timber cutting activity that had been done without a permit or notice within the city limits. Council previously agreed for Mr. Reitman to write a letter and issue a fine. The letters have been sent.

Item 6. Business License Requests

Performance Motor Works. Mr. Wesley Donegan submitted the application for an Occupational Tax Certificate for Performance Motor Works. After discussion, Council Member Holzman made the motion to award a Provisional Business License (based on the residential zoning). Council Member Wisniewski made the second. The motion passed with Council Member Lawrence abstaining.

ETL LLC. Council approved a business license for Bill Kraeling for ETL LLC. Council Member Wisniewski made the motion to award the license. Council Member Lawrence made the second, and the vote was unanimous.

Item 7. Lawn Bids

Mayor Kraeling opened the 7 sealed bids in public. Council compared all of the bids and selected three companies as top choices, based on price. The motion to award this contract to the top choice (Butler Landscaping), after references were contacted, was made by Council Member Holzman. The second was made by Council Member Wisniewski, and the vote was unanimous. Mayor Kraeling checked references and awarded the work to Butler Landscaping.

Item 8. Animal Control Ordinance

Mayor Kraeling stated that this ordinance has been approved by the Oconee County Board of Commissioners and it has been read and is available on the county's website. The council will need to vote to approve the ordinance. Council Member Holzman made the motion to accept the revised Oconee County Animal Control Ordinance and to include it in the town's ordinances. Council Member Lawrence made the second, and the vote was unanimous.

Item 9. Building Permit Request.

Council Member Holzman recused himself to submit an application for a building permit to convert a room in his house from its current use as an office to a 2nd bathroom/closet. No alterations to the building footprint are required. Council Member Wisniewski made the motion to approve the building permit. Council Member Arnold made the second, and the vote was unanimous.

Item 10. Building Permit Forms

Mayor Kraeling stated that the town should update building application forms, and she asked council to study and make comments on the proposed building permit forms. Discussion followed.

Item 11. Tiller Family Hardship

A request has been received from Mrs. Debby Tiller to extend the hardship case of a mobile home on her property at 115 Jefferson Road. After discussion, Council Member Holzman voted to extend the hardship case classification. Council Member Lawrence made the second, and the vote was unanimous.

Item 12. Elections Investigation

Mayor Kraeling stated that the city has received correspondence about election violations from the State Elections Board regarding a 2007 election. She has asked attorney Joe Reitman to represent the town toward a resolution. The town, as well as the former election superintendent, has received a 'consent order' to sign and return to the Attorney General's Office. If the Elections Board agrees, then the town will submit a \$100 fee from the town and a \$400 fee for the former elections superintendent. Discussion followed. Council Member Holzman made the motion to sign and return the consent order for the town. Council Member Lawrence made the second, and the vote was unanimous. Regarding the consent order and fine for former elections superintendent Sandy Brooks, Council Member Lawrence made the motion that the town pay this fine. Council Member Arnold made the second, and the vote as unanimous.

Item 13. Town Property

Mayor Kraeling reminded people that if anyone wanted to borrow items belonging to the town, they should get permission of the Mayor's Office.

Item 14. Tree Removal.

Three bids were received for cutting a large pine tree located close to Town Hall. The lowest bidder was Tops Tree Service in North High Shoals.

Item 15. Cell Tower.

Mayor Kraeling stated that the electrical inspection has been completed on the cell tower, and that Morgan Wheeler will contact Georgia Power about connection.

Item 16. Town Hall.

Mayor Kraeling stated that Town Hall will be closed for spring break the week of April 4-8.

There was no other business or comments, and Council Member Holzman made the motion to adjourn. Council Member Arnold made the second, and the vote as unanimous.